



## Licensing and Enforcement Committee

**Meeting: Tuesday, 8th December 2020 at 6.30 pm hours in Virtual Meeting - Microsoft Teams (a viewing link will be published on the Council's website at least 24 hours prior to the meeting)**

<b>Membership:</b>	Cllrs. Walford (Chair), Brooker (Vice-Chair), Brazil, D. Brown, Field, Finnegan, Haigh, Hansdot, Lugg, Patel, Tracey and Williams
<b>Contact:</b>	Democratic and Electoral Services 01452 396126 <a href="mailto:democratic.services@gloucester.gov.uk">democratic.services@gloucester.gov.uk</a>

### AGENDA

#### VIEWING ARRANGEMENTS FOR REMOTE MEETINGS

View the meeting here: <https://bit.ly/2Jtw9k4>

The meeting is being broadcast live using Microsoft Teams. We recommend that you install the Microsoft Teams app on your device for the best viewing experience. If viewing via a web browser, please note that this is not possible if using Safari; instead please download the Microsoft Teams app or the Microsoft Edge browser.

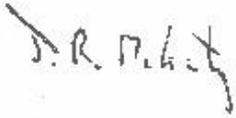
Further advice on accessing meetings through Teams, is available here:

<https://support.office.com/en-us/article/Attend-a-live-event-in-Teams-a1c7b989-ebb1-4479-b750-c86c9bc98d84>

<b>1.</b>	<b>APOLOGIES</b>  To receive any apologies for absence.
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>  To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.
<b>3.</b>	<b>MINUTES</b> (Pages 7 - 10)  To approve as a correct record the minutes of the meeting held on 8 <sup>th</sup> September 2020.
<b>4.</b>	<b>MINUTES OF LICENSING SUB-COMMITTEES</b>  Members are requested to indicate whether they wish to discuss the exempt minutes listed at agenda item 11. If so, it will be necessary to resolve to exclude the Press and Public and

	<p>circulate the exempt minutes prior to any discussion of the exempt minutes listed at agenda item 11.</p> <p>Should no Member wish to discuss the minutes, the Committee are invited to resolve to receive the exempt minutes without discussion.</p>
<b>5.</b>	<p><b>PUBLIC QUESTION TIME (15 MINUTES)</b></p> <p>To receive any questions from members of the public provided that a question does not relate to:</p> <ul style="list-style-type: none"> <li>• Matters which are the subject of current or pending legal proceedings, or</li> <li>• Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.</li> </ul>
<b>6.</b>	<p><b>PETITIONS AND DEPUTATIONS (15 MINUTES, MAXIMUM 3 MINUTES PER PERSON)</b></p> <p>To receive any petitions and deputations provided that no such petition or deputation is in relation to:</p> <ul style="list-style-type: none"> <li>• Matters relating to individual Council Officers, or</li> <li>• Matters relating to current or pending legal proceedings.</li> </ul>
<b>7.</b>	<p><b>REVISED LICENSING POLICY STATEMENT (Pages 11 - 76)</b></p> <p>To consider the report of the Head of Place, which presents to members the results of the consultation on the Draft Revised Licensing Policy Statement and recommends that members agree to a final draft version of the Licensing Policy Statement for adoption by Council at the meeting to be held on the 29th January 2021.</p>
<b>8.</b>	<p><b>CUMULATIVE IMPACT ASSESSMENT (Pages 77 - 94)</b></p> <p>To receive the report of the Head of Place which asks members to direct Officers to undertake an eight-week consultation with relevant stakeholders, businesses and members of the public on the Cumulative Impact Assessment.</p>
<b>9.</b>	<p><b>QUARTERLY UPDATE (Pages 95 - 102)</b></p> <p>To receive the report of the Head of Place, which outlines to Members, details of key Licensing Activities carried out from 1 September 2020 to 30 November 2020, including applications and service requests received, details of any enforcement work, progress updates of our work plan and any changes in Licensing Law.</p>
<b>10.</b>	<p><b>EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>To consider the following resolution should members wish to discuss agenda item 11.</p> <p>“That the press and public be excluded from the meeting during the following item of business on the grounds that it is likely, in view of the nature of proceeding, that if members of the press or public are present during consideration of this item there will be disclosure to them of exempt information as defined in Paragraphs 1, 2, 3 &amp; 7 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended.”</p>
<b>11.</b>	<p><b>EXEMPT MINUTES OF THE LICENSING ENFORCEMENT SUB-COMMITTEE (Pages 103 - 106)</b></p> <p>To receive the exempt minutes of the following meeting of the Licensing Enforcement Sub-Committee, if members decide they want to discuss them:</p>

	9 <sup>th</sup> November 2020 (One set of minutes).
<b>12.</b>	<b>DATE OF NEXT MEETING</b> Tuesday, 16 <sup>th</sup> March 2021 at 6.30pm.



**Jon McGinty**  
**Managing Director**

**Date of Publication: Monday, 30 November 2020**

## NOTES

### **Disclosable Pecuniary Interests**

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area.  For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

**NOTE:** the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

### **Access to Information**

Agendas and reports can be viewed on the Gloucester City Council website: [www.gloucester.gov.uk](http://www.gloucester.gov.uk) and are available to view five working days prior to the meeting date.

For enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk).

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

### **Recording of meetings**

Please be aware that meetings may be recorded. There is no requirement for those wishing to record proceedings to notify the Council in advance; however, as a courtesy, anyone wishing to do so is advised to make the Chair aware before the meeting starts.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.